

LETTER OF UNDERSTANDING # 12

Between

THE BOARD OF EDUCATION

SCHOOL DISTRICT NO. 20 (KOOTENAY-COLUMBIA)

And

CANADIAN UNION OF PUBLIC EMPLOYEES Local 1285

RE: Clerical Qualifications

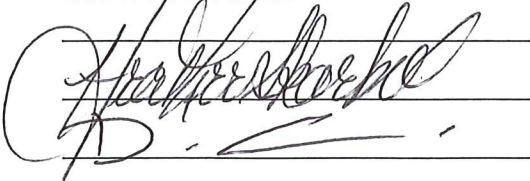
The Parties agree to the following:

1. Employees who apply for clerical positions must have the necessary certificate or diploma as per the job description.
2. A clerical assessment must be completed and meet an overall average of 80% in order to move forward to the in-person interview.
3. The result of the clerical assessment will remain on file for two years.
4. For employees who did not pass the initial clerical assessment and wish to be reassessed, at least three new administrative courses must be completed AND two years have passed.

This Letter of Understanding is subject to renewal at the next round of bargaining.

Date: June 15, 2023

CUPE Local 1285



School District No. 20

