LETTER OF UNDERSTANDING # 15 **Between**

THE BOARD OF EDUCATION

SCHOOL DISTRICT NO. 20 (KOOTENAY-COLUMBIA)

And

CANADIAN UNION OF PUBLIC EMPLOYEES Local 1285

RE: Custodial PRO D hours

The Parties agree to the following:

- 1. Day shift custodians will work their regular hours on PRO D days.
- 2. All other custodians will work the daytime hours of 8:00am 4:00pm on PRO D days as per Schedule B: Hours of Work *unless* they request to work their usual afternoon shift.
- 3. The request in #2 must be made to the Manager of Operations, in writing, at least 72 hours in advance of the PRO D Day. The custodian must copy their site supervisor on this email.
- 4. The request in #2 must be approved, in writing, by the Manager of Operations.

This Letter of Understanding expires June 30, 2024, but may be extended by mutual agreement of the Parties.

CUPE Local 1285

School District No. 20